



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

Agency Name

Supplier : DOIN FURNITURE TRADING  
Address : Block 2, Lot 24, Phase 3, Eastwood Greenview Sub. San Isidro Rodriguez Rizal

P.O. No. : 24-04-1205  
Date : 04/22/2024  
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office  
Date of Delivery : \_\_\_\_\_

Delivery Term : 30 Calendar Days upon the receipt of Notice to Proceed  
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	15	Office Desk, CHINA BRAND Width: 100-110 cm. Depth: 48-50 cm. Height: 75-76 cm. Max. Load Capacity: 100-120 lbs. Material: Must be made of a sturdy moisture resistant board. Has 1 pull-out drawer w/ lock and 3 side drawers w/ central locking system. Rollers of the drawers must be heavy-duty (must be able to withstand excessive pressure). Opening and closing of drawers must be smooth. Drawer handle should be made of an elegant metal handle. NOTE: Assembling of the tables is to be done by the supplier.	6,480.00	97,200.00

Control No. **5507**

SUBTOTAL :

Php 97,200.00

Total Amount in Words Ninety-seven Thousand Two Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

JUN GUMATAS JONSON

(Signature over print of name of Supplier)

4/22/24  
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

RONALD T. SANTOS  
(Authorized Official)

Funds Available :

JUVY A. CUENCO  
Chief Accountant

Amount : ₱ 222,900.-

OBR No. : 100-2024-03

0003-3321-A36



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
2	PCS	15	<p>Executive Chair, CHINA BRAND            High Back Executive Chair            Cushion for the headrest (adjustable)            Backrest: Made of mesh fabric            Armrest: Made of metal or of a polycarbonate or ABS material.            With tilting mechanism.            Armrest Height: 28 cm. (adjustable to 33-35 cm.)            Caster wheels: Floor-safe design on metal or chrome legs.            Caster wheel size: Approximately 5 cm. (made of polycarbonate material)            Seat: Foam cushion fabric seat            Weight Capacity: 100-120 kg            Width: 55-65 cm.            Depth: 55-60 cm.            Height: 115-140 cm.            NOTE: Assembling of the chairs should be shouldered by the supplier.</p> <p>* Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/Technical Specification, and Bid Bulletin/s, if any.</p> <p>***** Nothing Follows *****</p>	8,380.00	125,700.00

Procurement of Teachers Tables for the use of Special Children Educational Institution

Control No. **5507**

GRAND TOTAL :

Php 222,900.00

Total Amount in Words Two Hundred Twenty-two Thousand Nine Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

JUN GUMATAS JONSON

(Signature over printed name of Supplier)

Date

Very truly yours,

VICTOR MA REGIS A. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

RONALD T. SANTOS  
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